

Printcare PLC Corporate Disclosures Policy

1. Purpose

To establish guidelines for timely, accurate, and complete disclosure of information to stakeholders, ensuring compliance with legal and regulatory requirements and promoting transparency.

2. Scope

This policy applies to all disclosures made by Printcare PLC to shareholders, regulatory authorities, the financial community, and the public.

3. Definitions

- **Corporate Disclosure:** Any communication of information by Printcare PLC to the public, including financial statements, press releases, regulatory filings, and other public statements.
- **Material Information:** Information that could influence an investor's decision to buy or sell the company's securities.

4. Objectives

- Ensure all material information is disclosed in a timely, accurate, and complete manner.
- Maintain the confidentiality of proprietary information.
- Comply with all applicable legal and regulatory requirements.
- Promote transparency and build trust with stakeholders.

5. Roles and Responsibilities

- **Board of Directors:** Oversee the company's disclosure practices and ensure compliance with this policy.
- **Disclosure Committee:** Comprised of senior executives responsible for implementing and monitoring the disclosure policy.
- **Investor Relations Officer:** Manage communication with investors and analysts.

- **Employees:** Adhere to the disclosure policy and report any material information to the Disclosure Committee.

6. Disclosure Principles

1. **Timeliness:** Disclose material information as soon as it is known and verified.
2. **Accuracy:** Ensure all disclosed information is accurate and not misleading.
3. **Completeness:** Provide a full picture of the company's operations, financial condition, and future prospects.
4. **Consistency:** Maintain consistency in the disclosure of information across all communication channels.

7. Types of Disclosures

- **Periodic Disclosures:** Regularly scheduled disclosures, including quarterly and annual financial reports.
- **Event-Driven Disclosures:** Disclosures triggered by specific events such as mergers, acquisitions, or changes in executive leadership.
- **Voluntary Disclosures:** Additional information disclosed voluntarily to provide further transparency.

8. Disclosure Procedures

- **Approval Process:** All disclosures must be reviewed and approved by the Disclosure Committee before release.
- **Communication Channels:** Utilize appropriate channels such as press releases, regulatory filings, the company website, and investor meetings.
- **Regulatory Filings:** Ensure compliance with all applicable regulatory requirements for filings.

9. Confidentiality

- Protect non-public information and disclose it only when necessary and legally required.
- Implement measures to prevent unauthorized access to confidential information.

10. Crisis Management

- Establish a crisis communication plan to manage disclosures during emergencies or unforeseen events.
- Ensure timely and accurate information dissemination to mitigate misinformation and rumors.

11. Training and Awareness

- Provide regular training to employees on disclosure requirements and practices.
- Promote awareness of the importance of accurate and timely disclosures.

12. Monitoring and Compliance

- Regularly monitor disclosure practices to ensure compliance with this policy.
- Conduct periodic audits and reviews of disclosure processes.

13. Review and Continuous Improvement

- The Disclosure Committee will review this policy annually or as needed to ensure its effectiveness and relevance.
- Incorporate feedback and best practices to enhance the disclosure process.

14. Policy Approval and Review

This policy is approved by the Board of Directors and will be reviewed annually or as needed.