## SUPPLEMENTARY NOTICE TO SHAREHOLDERS PRINTCARE PLC 42ND ANNUAL GENERAL MEETING (AGM)

## Dear Shareholder/s,

The Board of Directors of Printcare PLC (Company), wishes to inform its Shareholders that the AGM of the Company for the year 2023 is scheduled to be held as a virtual meeting using audio visual technology on 26 September 2023 at 3.00 p.m. as per the Notice of Meeting of the AGM.

Please note the following procedure to be adopted in terms of the same;

- 1. The AGM will be held in compliance with the principles set out in the Guidelines issued by the CSE for the hosting of virtual Annual General Meetings.
- 2. The Annual Report 2023 of the company along with Notice of Meeting, Form of Proxy and other related documents will be made available on the company's official website (https://www.printcare.lk) and on the Colombo Stock Exchange (CSE) website (https://www.cse.lk) for the information of the Shareholders.
- 3. Only the key officials who are essential for the administration of the formalities of the meeting will be physically present at the venue. All Shareholders, will participate via the online meeting platform.
- 4. Adequate arrangements will be made for Shareholders who wish to participate in the AGM via the online meeting platform, with log-in information forwarded to Shareholders in advance of the meeting. In order to enable such facilities, Shareholders who wish to participate in the meetings are requested to forward us their details as per the attached Pre-Registration Form (Annexure I) and/or Proxy (Annexure II), as applicable.
- 5. Shareholders will be given opportunity to raise any questions or comments on the matters listed on the Agenda for the meeting.
- 6. Voting on the items on the Agenda will be registered by using an online platform or a designated ancillary online application. All of such procedures will be explained and shared with the Shareholders with the log in information forwarded in advance of the meeting.
- 7. For any clarifications on the Annual Report please contact Mr. Kishore Ignatius on +94 11 4829292 or on email, kishore@printcare.lk
- 8. All documents relating to the AGM must be forwarded to <a href="mailto:samanga@msl.lk">samanga@msl.lk</a> or to the registered office of the Company Secretary, No.8, Tickell Road, Colombo 08 not less than forty eight hours prior to the date of the AGM.

For any queries regarding any of the documents sent, please contact Ms. Samanga Siritunge on 2015913 during office hours.

The Board wishes to thank the Shareholders of the company for their unwavering cooperation and support to ensure a smooth and uninterrupted process at this Annual General Meeting of the Company.

By Order of the Board PRINTCARE PLC MANAGERS AND SECRETARIES (PRIVATE) LIMITED Sgd. (Ms.) C. Salgado Secretaries 15.08.2023